**Application form for the post of:** Children and Young Peoples Worker

**1. Personal details**

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| **Title Full name**  **Address**    **Post code**  **Contact telephone number**  **Email address** |

**2. Education/qualifications –** most recent first

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| --- | --- | --- | --- |
| **School/college/university** | **Dates (from–to)** | **Course taken/**  **qualifications** | **Grade** |
|  |  |  |  |

**3. Present employment (if applicable)**

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| --- | --- |
| **Name and address of present employer** | Job title |
| **Salary** |
| **Date of appointment** |
| **Notice required** |
| **Brief details of duties and responsibilities** | |

**4. Past employment/volunteering (paid or unpaid) –** most recent first

Please explain any gaps in employment.

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| --- | --- | --- |
| **Employer’s name and address** | Position held | Dates |
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**5. Relevant training courses** – most recent first

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| --- | --- | --- |
| Organising body | Course details | Dates |
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**6. Personal statement**

Please give a personal statement in support of your application, clearly demonstrating how you meet the criteria on the person specification. Continue on a separate sheet if necessary.

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**7. References**

Note: Referees should **not** be relatives.

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| **(i) Present/most recent employer or educational reference (i.e. teacher/lecturer)**  **Name**  **Job title**  **Address**  **Post code** Telephone numberRelationship to you Please tick this box if you would prefer us **not** to contact this referee prior to interview | **(ii) Other suitable referee**  **Name**  **Job title**  **Address**  **Post code** Telephone numberRelationship to you Please tick this box if you would prefer us **not** to contact this referee prior to interview |

**8. Driving**

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| Do you have a full, clean driving licence? Yes No |

**9. Rehabilitation of offenders and Criminal Records Disclosure**

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| **Have you been convicted of any criminal offences? Yes No**  **If yes, please specify:**  **Employment with us is subject to a satisfactory DBS check. Any information will be treated in the strictest confidence and used solely in relation to this application. We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.** |

**10. Declaration**

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| I certify that to the best of my knowledge, the information given on this form is correct. I understand that my application may be rejected or that I may be dismissed for withholding relevant details or giving false information. I also understand that the information I have provided may be subject to checking. **Signature………………………………………………… Date …………………….** |